

CODE OF CONDUCT FOR HEAD OF THE INSTITUTION

1. Encourage and promote innovative ideas
2. Ensure that all the teaching and support staff discharge their duties in commensurate with the vision and mission of the college
3. Promote effective interdepartmental interactions and inculcate the spirit of teamwork among all the employees
4. Encourage research and development activities
5. Listen to the student's concerns and strive for the early resolution of their problems
6. Stipulate the rules and regulations and make sure that the staff and students comply with them during their time in the college
7. Treat everyone equally without any prejudice

CODE OF CONDUCT FOR TEACHERS

Lecturers are the guide and inspiration to the students. So, they also should behave responsibly while discharging their duties of teaching and guiding the student.

Hence, they should:

1. Adopt innovative practices to ensure quality in teaching and learning processes
2. Be friendly and empathetic in their interactions with the students
3. Abide by the rules and regulations of the college.

CODE OF CONDUCT FOR STUDENTS

Students are the main stakeholders of the college and their welfare is at the core of its administration. However, students cannot and should not be let to behave as they wish. Therefore, the following codes of conduct have been framed and asked the students to strictly comply:

1. They are strictly instructed to carry college ID card as long as they stay on the campus
2. They should wear clean, neat collegeprescribed uniform for the college
3. They should not roam outside during the class hours
4. In case of emergency, they should compulsorily take the permission of the lecturer to leave the classroom

CODE OF CONDUCT FOR SUPPORTING STAFF

The non-teaching staff of the college is the bridge between the students and the teaching fraternity. They assist both in their day-to-day needs. Hence, they should:

1. Be present for duty during college hours
2. Observe honesty, integrity, and fairness in their administrative functions
3. Adhere strictly to the rules and regulations of the college
4. Maintain proper decorum in their interactions with the staff, students and parents
5. Not shirk from duties without prior official approval or approved leave. 6. Avoid social networking sites such as Facebook, Twitter, Instagram, etc. during the working hours